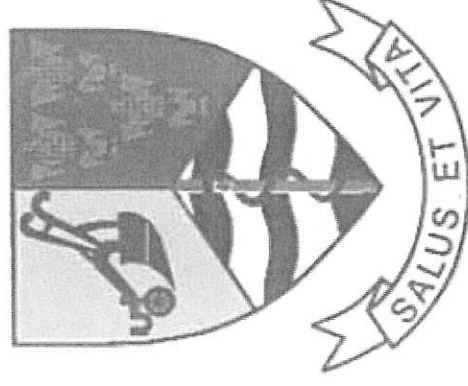


BELA-BELA LOCAL MUNICIPALITY



2023/2024 FIRST QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN: PERFORMANCE REPORT

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1. ACRONYMS

AFS	Annual Financial Statements
AG	Auditor General
BBLM	Bela-Bela Local Municipality
CoGHSTA	Department of Cooperative Governance, Human Settlements and Traditional Affairs
CoGTA	Department of Cooperative Governance and Traditional Affairs
DMRE	Department of Mineral Resources and Energy
DWS	Department of Water and Sanitation
EEDSM	Energy Efficiency Demand Side Management
FY	Financial Year
HIV/AIDS	Human Immunodeficiency Virus/ Acquired Immunodeficiency Syndrome
HRD	Human Resource Development
HRM	Human Resource Management
ICT	Information Communication Technology
IDP	Integrated Development Plan
INEP	Integrated National Electrification Program
IT	Information Technology
KPA	Key Performance Areas
KPI	Key Performance Indicators
LED	Local Economic Development
LFF	Local Labour Forum
LGSETA	Local Government Sector Education Training Authority
MFMA	Municipal Finance Management Act No 56 of 2003
MIG	Municipal Infrastructure Grant
MPAC	Municipal Public Account Committee
MSA	Municipal System Act No 32 of 2000

PMS	Performance Management System
PPII	Project Performance Implementation Indicator
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
SPLUMA	Spatial Planning and Land Use Management Act No16 of 2013
TB	Tuberculosis
WSIG	Water Services Infrastructure Grant
WSP	Workplace Skills Plan

1. INTRODUCTION

Bela-Bela Local Municipality hereby submits the 2023/2024 First Quarter Organizational Service Delivery and Budget Implementation Plan (SDBIP) Performance Report to Council in terms of Section 52 (d) of the Municipal Finance Management Act (MFMA) No 56 of 2003. This report covers the performance information from 01 July 2023 to 30 September 2023. The report further focuses on the implementation of the 2023/2024 SDBIP in conjunction with the Approved 2023/2024 Annual Budget, in relation to the objectives as summarized in the Approved 2023/2024 Municipality's Integrated Development and Plan (IDP).

This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its 2023/2024 Integrated Development Plan (IDP), 2023/2024 Annual Budget and 2023/2024 Service Delivery and Budget Implementation Plan (SDBIP). Furthermore, the report depicts the performance of the Municipality as per the five (5) National Government's Strategic key Performance Areas for local government, which are (1) Basic Service Delivery; (2) Local Economic Development; (3) Municipal Institutional Transformation and Development; (4) Municipal Financial Viability and Management, (5) Good Governance and Public Participation, and (6) Spatial Rationale as added.

The format of the report will reflect the Municipality's Key Performance Indicators (KPI) per Municipal Key Performance Area (KPA). Each Key Municipal KPA have number of Municipal Programmes/Key Focus Areas (KFA's) which was deliberately designed by the Bela-Bela Local Municipality to focus its development initiatives in a more coherent and organized manner.

1.1 LEGISLATIVE IMPERATIVE

This 2023/2024 First Quarter Performance Report has been compiled in compliance with the requirements of Section 52 (d) of the Local Government: Municipal Finance Management Act No 56 of 2003, which stipulates as follows:

(a) -----

(b) -----

(c) The Mayor must take all reasonable steps to ensure that the Municipality performance it is constitutional and statutory functions within the limits of the Municipality's approved budget

(d) must, within 30 days of the end of each quarter submit a report to Council on the implementation of the approved budget and the financial state of affairs of the Municipality.

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role players." It is therefore in this regard that the Municipality compiled the 2023/2024 First Quarter Organizational Service Delivery and Budget Implementation Plan Performance Report.

1.2 THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The Organizational Performance is evaluated by means of a Municipal Scorecard (Top Layer SDBIP) at organizational level and through the Service Delivery, Budget, and Implementation Plan (SDBIP) at departmental levels.

The SDBIP is a plan that converts the IDP and Annual Budget into measurable operational targets on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to Departments and/or Divisions to deliver the services in terms of the IDP and Budget:

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned.
- The budget must address the strategic priorities.
- The SDBIP should indicate what the municipality is going to do during next 12 months; and
- The SDBIP should form the basis for measuring the performance against goals set during the Budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and approved by the Mayor. The overall assessment of actual performance against targets set for the Key Performance Indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology as depicted in Table 1 below:

Table 1: Colour Legend

Colour Legend	Category	Explanation
	KPI Not Yet Measured	KPIs with no Targets or Actual results for the selected period
	KPI Withdrawn	KPI withdrawn for whatsoever reason
	KPI Not Met	Actual vs Target Less than 75%
	KPI Almost Achieved	Actual vs Target between 75% and 99%
	KPI Achieved	Actual vs Target 100% Achieved
	KPI Well Achieved	Actual vs Target More Than 100% and Less Than 149% Achieved
	KPI Extremely Well Achieved	Actual vs Target More Than 150%

1.3 PLANNED TARGETS VERSUS THE 2023/2024 FIRST QUARTER ACTUAL PERFORMANCE AS ALIGNED TO THE NATIONAL KEY PERFORMANCE AREAS

This section of the 2023/2024 First Quarter Performance Report will report on the Municipality's actual performance against the planned targets as derived from the Municipality's IDP. Since the Municipality has aligned its KPAs to the Six (6) National KPA's the Bela-Bela Local Municipality will report as such.

1.4 EXPLANATION ON CALCULATING OF THE 2023/2024 FIRST QUARTER ACTUAL PERFORMANCES

The calculations were done in accordance with the following six (6) Departments within the Municipality, viz:

- a) Office of the Municipal Manager.
 - Internal Audit Unit.
 - Risk Management Unit and
 - Communications and Public Participation
- b) Budget and Treasury.
- c) Corporate Services.
- d) Social and Community Services.
- e) Planning and Economic Development; and
- f) Technical Services

All the percentages under the column on 2023/2024 actual performance were added together per Department and divided by the number of indicators planned to be performed by that Department.

In instances where the 2023/2024 First Quarter Performance Target was any figure other than 100%, the figure indicated as achievement under the column for Actual Performance was then divided by that under the 2023/2024 First Quarter Target Column and multiplied by 100 to get the actual percentage achieved, which is indicated in a bracket in most instances.

The totals from all the Departments were then averaged to arrive at the Organizational Score.

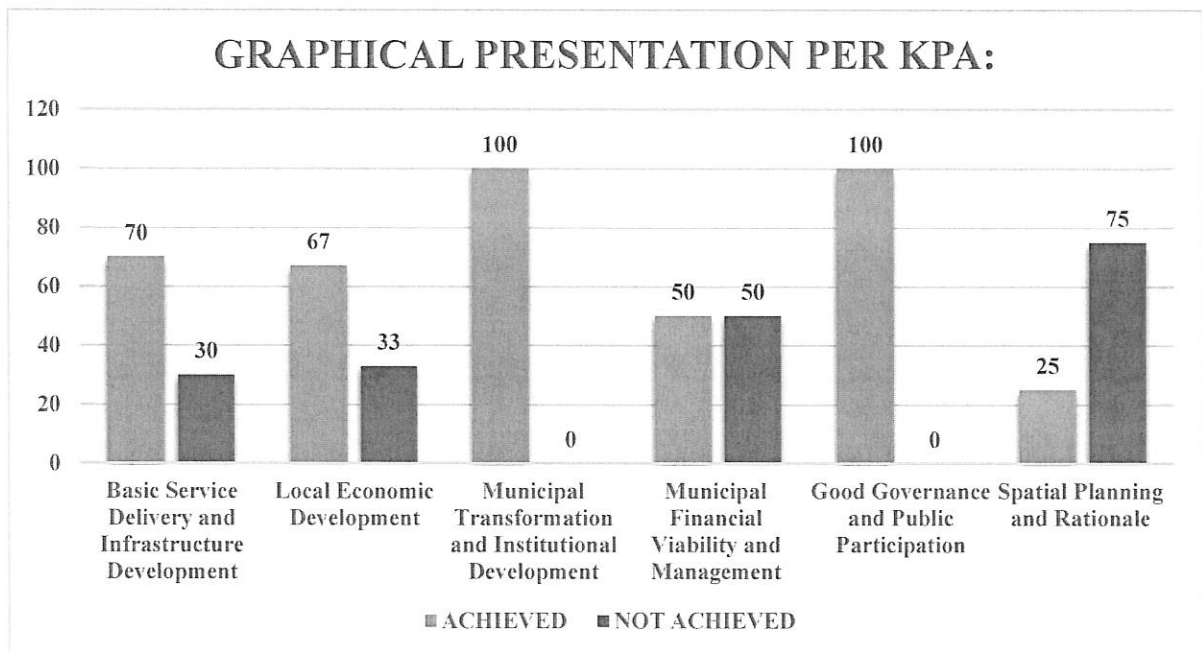


.....
MR. TG RAMAGAGA
MUNICIPAL MANAGER

31/10/2023
.....
DATE

1.5 SUMMARY OF PERFORMANCE INDICATORS PER KEY PERFORMANCE AREAS:

No.	KEY PERFORMANCE AREA	TOTAL TARGETS	NOT APPLICABLE	ACHIEVED	NOT ACHIEVED	% ACHIEVED
1.	Basic Service Delivery and Infrastructure Development	21	1	14	6	70%
2.	Local Economic Development	3	0	2	1	67%
3.	Municipal Transformation and Institutional Development	3	2	1	0	100%
4.	Municipal Financial Viability and Management	12	6	3	3	50%
5.	Good Governance and Public Participation	21	8	13	0	100%
6.	Spatial Planning and Rationale	4	0	1	3	25%
TOTALS		64	17	34	13	72%



1.6 SUMMARY OF PERFORMANCE INDICATORS PER DEPARTMENT:

No.	DEPARTMENT	TOTAL TARGETS	NOT APPLICABLE	ACHIEVED	NOT ACHIEVED	% ACHIEVED
1.	Social and Community Services	3	0	3	0	100%
2.	Planning and Economic Development	7	0	3	4	43%
3.	Technical Services	18	1	11	6	65%
4.	Corporate Services	3	2	1	0	100%
5.	Office of the Municipal Manager	21	8	13	0	100%
6.	Budget & Treasury	12	6	3	3	50%
TOTALS		64	17	34	13	72%

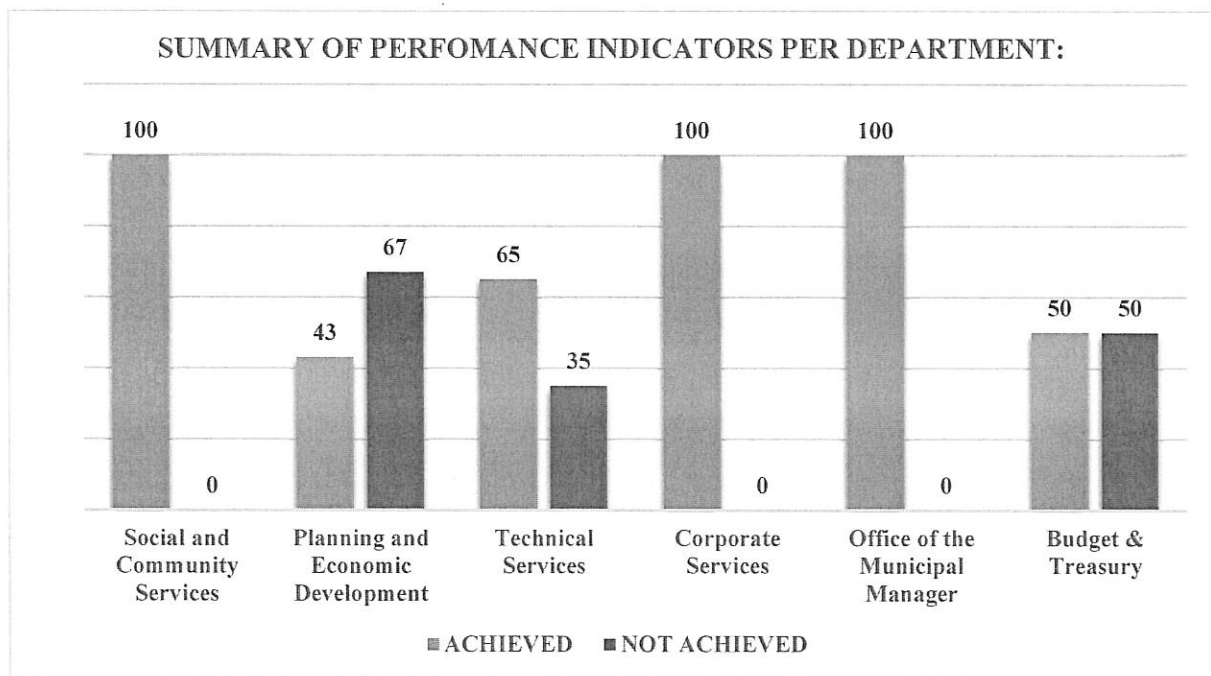


Table 1: LIM366 Bela-Bela - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) – M03 September 2023

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year TD actual	Year TD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue										
Exchange Revenue										
Service charges - Electricity		124 245	133 116	-	12 849	33 513	33 279	234	1%	133 116
Service charges - Water		37 263	41 548	-	3 380	11 200	10 387	813	8%	41 548
Service charges - Waste Water Management		18 933	21 066	-	1 527	6 953	5 266	1 686	32%	21 066
Service charges - Waste management		8 952	9 758	-	749	3 149	2 439	709	29%	9 758
Sale of Goods and Rendering of Services		1 876	1 791	-	239	536	448	88	20%	1 791
Agency services		3 895	4 677	-	543	1 492	1 169	322	28%	4 677
Interest		-	-	-	-	-	-	-	-	-
Interest earned from Receivables		6 173	9 170	-	984	3 109	2 292	817	36%	9 170
Interest from Current and Non Current Assets		189	1 600	-	211	700	400	300	75%	1 600
Dividends		-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		1 602	1 614	-	96	283	404	(120)	-30%	1 614
Licence and permits		-	-	-	-	-	-	-	-	-
Operational Revenue		3 094	572	-	6	31	143	(112)	-78%	572
Non-Exchange Revenue										
Property rates		81 022	142 475	-	8 631	26 971	35 619	(8 647)	-24%	142 475
Surcharges and Taxes		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		31 341	37 993	-	7	7	9 498	(9 491)	-100%	37 993
Licence and permits		2 232	1 974	-	158	584	493	90	18%	1 974
Transfers and subsidies - Operational		109 019	134 330	-	381	54 493	52 731	1 762	3%	134 330
Interest		8 344	14 186	-	1 178	3 756	3 547	210	6%	14 186
Fuel Levy		-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		(1 183)	-	-	-	-	-	-	-	-
Other Gains		6 949	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		443 947	555 869	-	30 940	146 776	158 116	(11 339)	-7%	555 869
Expenditure By Type										
Employee related costs		152 101	173 234	-	11 615	36 213	43 309	(7 095)	-16%	173 234
Remuneration of councillors		7 248	8 481	-	683	1 978	2 120	(142)	-7%	8 481
Bulk purchases - electricity		117 551	147 782	-	9 699	40 055	36 945	3 110	8%	147 782
Inventory consumed		33 524	39 692	-	2 350	4 807	9 923	(5 116)	-52%	39 692
Debt impairment		17 445	-	-	-	-	-	-	-	-
Depreciation and amortisation		50 691	38 000	-	-	-	9 500	(9 500)	-100%	38 000
Interest		8 597	15 000	-	-	361	3 750	(3 389)	-90%	15 000
Contracted services		39 777	49 708	-	4 814	8 880	12 427	(3 547)	-29%	49 708
Transfers and subsidies		-	-	-	-	-	-	-	-	-
Irrecoverable debts written off		50 013	14 000	-	-	-	3 500	(3 500)	-100%	14 000
Operational costs		31 338	57 106	-	3 553	9 192	14 277	(5 085)	-36%	57 106
Losses on Disposal of Assets		60	-	-	-	-	-	-	-	-
Other Losses		(25 052)	-	-	-	-	-	-	-	-
Total Expenditure		483 292	543 004	-	32 715	101 487	135 751	(34 264)	-25%	543 004
Surplus/(Deficit)		(39 345)	12 865	-	(1 775)	45 290	22 365	22 925	103%	12 865
Transfers and subsidies - capital (monetary allocations)		69 232	84 518	-	8 390	20 944	21 129	(185)	-1%	84 518
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		29 887	97 383	-	6 615	66 234	43 494			97 383
Income Tax		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after income tax		29 887	97 383	-	6 615	66 234	43 494			97 383

Share of Surplus/Deficit attributable to Joint Venture									
Share of Surplus/Deficit attributable to Minorities									
Surplus/(Deficit) attributable to municipality	29 887	97 383		6 615	66 234	43 494			97 383
Share of Surplus/Deficit attributable to Associate									
Intercompany/Parent subsidiary transactions									
Surplus/ (Deficit) for the year	29 887	97 383		6 615	66 234	43 494			97 383

Table:2 LIM366 Bela-Bela - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification, and funding) – M03 September 2023 (Table 2 below)

R thousands	Vote Description	Ref	2022/23		Budget Year 2023/24						
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Year-TD actual	Year-TD YTD budget variance	%	Full Year Forecast	
	Total Capital Expenditure		38 957	92 693	-	5 654	16 768	23 173	(6 405)	-28%	92 693
	Capital Expenditure - Functional Classification										
	<i>Governance and administration</i>		594	850	-	28	28	212	(184)	-87%	850
	Executive and council		-	-	-	-	-	-	-	-87%	-
	Finance and administration		594	850	-	28	28	212	(184)	-87%	850
	Internal audit		-	-	-	-	-	-	-	-75%	-
	<i>Community and public safety</i>		5 666	4 900	-	-	303	1 225	(922)	-75%	4 900
	Community and social services		5 666	-	-	-	-	-	-	-75%	-
	Sport and recreation		(0)	4 800	-	-	303	1 200	(897)	-100%	4 800
	Public safety		-	100	-	-	-	25	(25)	-	100
	Housing		-	-	-	-	-	-	-	38%	-
	Health		-	-	-	-	-	-	-	-	-
	<i>Economic and environmental services</i>		30 765	10 521	-	724	3 626	2 630	996	38%	10 521
	Planning and development		-	-	-	-	-	-	-	-33%	-
	Road transport		30 765	10 521	-	724	3 626	2 630	996	-95%	10 521
	Environmental protection		-	-	-	-	-	-	-	-100%	-
	<i>Trading services</i>		1 931	76 422	-	4 901	12 811	19 105	(6 295)	-29%	76 422
	Energy sources		688	7 000	-	-	79	1 750	(1 671)	-18%	7 000
	Water management		21 768	25	-	-	-	6	(6)	-	25
	Waste water management		21 032	55 950	-	2 133	9 963	13 987	(4 024)	-	55 950
	Waste management		(41 557)	13 447	-	2 768	2 768	3 362	(594)	-	13 447
	<i>Other</i>		-	-	-	-	-	-	-	-	-
	Total Capital Expenditure - Functional Classification	3	38 957	92 693	-	5 654	16 768	23 173	(6 405)	-28%	92 693
	Funded by:										
	National Government		57 331	84 518	-	5 626	16 661	21 129	(4 469)	-21%	84 518
	Provincial Government		-	-	-	-	-	-	-	-	-
	District Municipality		-	-	-	-	-	-	-	-	-
	Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies,		-	-	-	-	-	-	-	-	-
	Transfers recognised - capital		57 331	84 518	-	5 626	16 661	21 129	(4 469)	-21%	84 518
	Borrowing	6	-	-	-	-	-	-	-	-	-
	Internally generated funds		(14 634)	8 175	-	28	108	2 044	(1 936)	-95%	8 175
	Total Capital Funding		42 497	92 693	-	5 654	16 768	23 173	(6 405)	-28%	92 693

Table:3 Actual Capital Expenditure per vote and funding source

Municipal Infrastructure Grant (MIG)-September 2023									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Bela Bela: Road paving & Storm water X6- Phase 2 (Ward 7)	Technical	MIG	R 610 155.94	R 610 155.94	R 400 821.91	R 400 821.91	66%	66%	R 209 334.03
Bela Bela: Upgrade Municipal Landfill (Ward 2)	Technical	MIG	R 14 046 851.05	R 14 046 851.05	R 3 183 008.26	R 3 183 008.26	23%	23%	R 10 863 842.79
Bela Bela: Road paving & Storm water X6- Phase 3 (Ward 7)	Technical	MIG	R 4 164 966.95	R 4 164 966.95	R -	R 932 359.54	22%	22%	R 3 232 607.41
Bela Bela: Road paving & Storm water X8- Phase 3 (Ward 4)	Technical	MIG	R 5 145 926.06	R 5 145 926.06	R 932 178.82	R 4 227 563.09	82%	82%	R 918 362.97
Bela Bela: Sport Facilities Masakhane	Technical	MIG	R 4 800 000.00	R 4 800 000.00	R -	R -	0%	0%	R 4 800 000.00
PMU COST		MIG	R 1 514 100.00	R 1 514 100.00	R 195 974.72	R 579 894.35	38%	38%	R 934 205.65
TOTAL MIG			R30 282 000.00	R30 282 000.00	R 4 711 983.71	R 9 323 647.15	31%	31%	R20 958 352.85

WATER SERVICES Infrastructure Grant (WSIG)-September 2023									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Refurbishment and Automation of the Bela Bela Waste Water Treatment Works - Phase 1C	Technical	WSIG	R 7 906 114.00	R 7 906 114.00	R -	R -	0%	0%	R 7 906 114.00
Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9 (Ward 4)	Technical	WSIG	R 11 018 071.37	R 11 018 071.37	R 914 814.65	R 3 282 323.11	30%	30%	R 7 735 748.26
Upgrading of the Ext 6 Sewer Pump Station (Ward 6)	Technical	WSIG	R 13 212 456.71	R 13 212 456.71	R -	R -	0%	0%	R 13 212 456.71
Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW (Ward 2&6)	Technical	WSIG	R 13 853 304.57	R 13 853 304.57	R 344 724.37	R 6 060 614.84	44%	44%	R 7 792 689.73
Upgrading of the Leseding Sewer Pump Station (Ward 6)	Technical	WSIG	R 4 760 053.35	R 4 760 053.35	R -	R 1 240 975.60	26%	26%	R 3 519 077.75
Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW (Ward 2&6)	Technical	WSIG	R 3 000 000.00	3000000	R 114 881.98	R 114 881.98	4%	4%	R 2 885 118.02
Total WSIG			R53 750 000.00	R53 750 000.00	R 1 374 421.00	R 10 698 795.53	20%	20%	R43 051 204.47

Internally Funded Projects-September 2023									
Project Name	Department	Funding	Original Budget	Adjusted Budget	Monthly Expenditure	Expenditure-to-date	% Spent	Physical Progress	Unspent budget
Installation of a 5000L JoJo Tank at Multipurpose Centre	Technical	Own source	R 25 000.00	R 25 000.00	R -	R -	0%	0%	R 25 000.00
Printers	Corporate Services	Own source	R 50 000.00	R 44 000.00	R -	R -	0%	0%	R 44 000.00
Installation of new telephone system	Corporate	Own source	R 100 000.00	R 100 000.00	R -	R -	0%	0%	R 100 000.00
Ammunition_firearms and bulletproof vests-assets	Social and Community	Own source	R 100 000.00	R 100 000.00	R -	R -	0%	0%	R 100 000.00
Procurement of pumps and motors	Technical	Own source	R 200 000.00	R 200 000.00	R -	R -	0%	0%	R 200 000.00
Procurement of Computer equipment	Corporate	Own source	R 100 000.00	R 206 000.00	R -	R -	0%	0%	R 206 000.00
Procurement of server (Munsoft and others)	Corporate	Own source	R 600 000.00	R 500 000.00	R 28 280.80	R 28 280.80	6%	6%	R 471 719.20
Procurement of Transformers and Maniatures	Technical	Own source	R 2 000 000.00	R 2 000 000.00	R -	R 79 300.00	4%	4%	R 1 920 700.00
Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	Technical	Own source	R 5 000 000.00	R 5 000 000.00	R -	R -	0%	0%	R 5 000 000.00
Total			R 8 175 000.00	R 8 175 000.00	R 28 280.80	R 107 580.80	1%	1%	R 8 067 419.20
Grand Total			R92 207 000.00	R92 207 000.00	R 6 114 685.51	R 20 130 023.48	22%	22%	R72 076 976.52

APPENDIX A: KEY PERFORMANCE INDICATORS FOR THE FINANCIAL YEAR 2023/2024

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions			Budget Source
PRIORITY AREA: BASIC SERVICE DELIVERY														
PRIORITY AREA: SANITATION SERVICES														
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9	Percentage of the work completed as measured according to the PPII (Appendix D)	%	KPI1	The procurement process for appointing the Contractor for the refurbishment of the sewer network and yard connections in Bela-Bela Ext 9 project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9.	52% (Construction Stage at 11 - 20%)	ACHIEVED 57% (Construction Stage at 21 - 30%)	None	None	WSIG	Construction Quarterly progress report	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	Percentage of the work completed as measured according to the PPII (Appendix D) for the refurbishment and automation of the Bela-Bela Wastewater Treatment Works - Phase 1C by 30 June 2024	%	KPI2	Construction work for the refurbishment and automation of the Bela-Bela Wastewater Treatment Works - Phase 1C commenced in the previous 2022/23 financial year and projected was at 76% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C project.	86% (Construction Stage at 81 - 90%)	NOT ACHIEVED 81% (Construction Stage at 51 - 60%)	Contractor is awaiting delivery of outstanding material	Contractor requested an extension of time and outstanding material will be delivered in the first week of quarter two	WSIG	Construction Quarterly progress report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Ext 6 Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the upgrading of the Ext 6 Sewer Pump Station by 30 June 2024.	%	KPI 3	The procurement process for appointing the Contractor for the upgrading of the Ext 6 Sewer Pump Station project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Ext 6 Sewer Pump Station project.	52% (Construction Stage at 11 - 20%)	NOT ACHIEVED 48% (Construction Stage at 1 - 10%)	Contractor was appointed and the project is at the early stages of construction	Contractor complied with contractual obligations and commenced construction with site establishment	WSIG	Construction Quarterly progress report	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW by 30 June 2024.	%	KPI 4	The procurement process for appointing the Contractor for the upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW project was concluded in the previous 2022/23 financial year.	100% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW.	52% (Construction Stage at 11 - 20%)	ACHIEVED 62% (Construction Stage at 31 - 40%)	None	None	WSIG	Construction Quarterly Progress Report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions			Budget Source
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Leseding Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Leseding Sewer Pump Station by 30 June 2024.	%	KPI5	The Designs for the upgrading of the Leseding Sewer Pump Station project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	71% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Leseding Sewer Pump Station	29% (Tender Advertised)	ACHIEVED 29% (Tender Advertised)	None	None	WSIG	Tender advertisement	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW by 30 June 2024.	%	KPI6	The Designs for the upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	71% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	29% (Tender Advertised)	NOT ACHIEVED 19% (Detailed Design Report and Drawings approved)	The Designs have been completed and approved however due to the cost variation a revised business plan and technical has to be submitted to the Department of Water and Sanitation for approval prior to advertisement of the tender	Revised business plan and technical report has been submitted.	WSIG	Tender advertisement	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Settlers Sewer Pump Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Settlers Sewer Pump Station by 30 June 2024.	%	KPI7	The Settlers Sewer Pump Station is under capacitated. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the Settlers Sewer Pump Station	10% (Scoping Report completed and approved)	ACHIEVED 10% (Scoping Report completed and approved)	None	None	WSIG	Approved Scoping report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions			Budget Source
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Upgrading of the Industrial outfall sewer line	Percentage of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the industrial outfall sewer line by 30 June 2024.	%	KPI 8	The industrial outfall sewer is under capacitated. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Upgrading of the industrial outfall sewer line.	10% (Scoping Report completed and approved)	None	None	None	Approved Scoping report	Technical Services	
PRIORITY AREA: ROADS AND STORM WATER														
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2 by 30 June 2024.	%	KPI 9	Construction work for the Road Paving and Stormwater in Bela-Bela X6 - Phase 2 project commenced in the previous 2022/23 financial year and projected was at 81% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 2	86% (Construction Stage at 81 - 90%)	None	None	None	Construction Quarterly progress report	Technical Services	
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3 by 30 June 2024.	%	KPI 10	Construction work for the Road Paving and Stormwater in Bela-Bela X6 - Phase 3 project commenced in the previous 2022/23 financial year and projected was at 67% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	86% (Construction Stage at 81 - 90%)	There were delays due to the delivery of materials as well as subcontractor strikes.	The contractor requested extension of time with a recovery plan.	None	Construction Quarterly progress report N/A	Technical Services	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3 by 30 June 2024.	%	KPI 11	Construction work for the Road Paving and Stormwater in Bela-Bela X8 - Phase 3 project commenced in the previous 2022/23 financial year and projected was at 76% as per the PPII (Appendix D) by financial year end.	100% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	86% (Construction Stage at 81 - 90%)	ACHIEVED 90% (Construction Stage at 91 - 99%)	None	None	MIG	Construction Quarterly progress report	Technical Services
							43% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4	10% (Scoping Report completed and approved)	NOT ACHIEVED 5% (Appointment of Consulting Engineers)	Delay in receiving the wayleave approval from Magalies Water.	Technical report is in place. Follow-up emails with Magalies Water are done on continuous bases.	MIG	Approved Scoping report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Bela-Bela X5 - Phase 1	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X5 - Phase 1 by 30 June 2024	%	KPI 13	The condition of roads in Bela-Bela X5 are in a bad condition and there is a lack of sufficient stormwater drainage. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Bela-Bela X5 - Phase 1	10% (Scoping Report completed and approved)	None	None	None	MIG	Approved Scoping report	Technical Services
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of Road Paving and Stormwater in Rapotokwane -Phase 1	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Rapotokwane - Phase 1 by 30 June 2024	%	KPI 14	The condition of roads in Rapotokwane are in a bad condition and there is a lack of sufficient stormwater drainage. The Consulting Engineers are already appointed.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of Road Paving and Stormwater in Rapotokwane - Phase 1	10% (Scoping Report completed and approved)	None	None	None	MIG	Approved Scoping report	Technical Services

PRIORITY AREA: ELECTRICITY

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Basic Service Delivery and Infrastructure Development	To improve infrastructure services management	Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station by 30 June 2024.	%	KPI 15	The Substation project is incomplete from the 2019/20 financial year, and subsequently both contracts of the Consultant and Contractor have been terminated. A new Service Provider has been appointed to complete a Technical Assessment, a new Business Plan to request INEP funding and other activities to ensure full completion of the project.	43% of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station.	14% (Preliminary Design Report completed and approved)	NOT ACHIEVED 10% (Scoping Report completed and approved)	The project is still on preliminary stage, which cannot be concluded pending a budget quote from Eskom	The municipality is continuously making follow up with Eskom and intervention from DMRE was requested	OWN SOURCE	Approved Preliminary Design Report	Technical Services
PRIORITY AREA: WASTE MANAGEMENT														
Basic Service Delivery and Infrastructure Development	To promote the welfare of the community	Construction of the Bela-Bela Municipal landfill site - Phase 1	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction of the Bela-Bela Municipal landfill site -	%	KPI 16	The Designs for the project were completed in the previous 2022/23 financial year. The project has a multi-year budget.	81% of the work completed as measured according to the PPII (Appendix D) for the construction of the Bela-Bela Municipal landfill site - Phase 1.	43% (Appointment of the Contractor)	ACHIEVED 43% (Appointment of the Contractor)	None	None	MIG	Contractor's appointment letter report Q4: Construction Quarterly progress report	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Basic Service Delivery and Infrastructure Development	To promote the welfare of the community	Waste Management and Cleansing	Phase 1 by 30 June 2024.											
			Number of areas with weekly access to solid waste removal by 30 June 2024	#	KPI 17	6x Formal areas with weekly access to waste removal (Bela-Bela Township, Bela-Bela Town, Jinnah Park, Spa Park, Masakhane and Plenaarsrevier.)	6x Formal areas with weekly access to waste removal (Bela-Bela Township, Bela-Bela Town, Jinnah Park, Spa Park, Masakhane and Plenaarsrevier.)	ACHIEVED 6x Formal areas with weekly access to waste removal	None	None	Opex	Collection Schedule	Social and Community Services	
			Number of informal settlements with weekly access to solid waste removal by 30 June 2024	#	KPI 18	3 x Informal Settlements with weekly access to solid waste removal (Jacob Zuma, Tsakane and Koppewaai)	3 x Informal Settlements with weekly access to solid waste removal (Jacob Zuma, Tsakane and Koppewaai)	ACHIEVED 3 x Informal Settlements with weekly access to solid waste removal	None	None	Opex	Collection Schedule	Social and Community Services	
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Waste Management and Cleansing	Number of Landfill Site permit Audit report conducted by 30 June 2024	#	KPI 19	5x Landfill Site Audit Report	5x Landfill Site Audit Report	ACHIEVED 1x Landfill Site Audit Report	None	None	Audit Reports on Landfill site	Social and Community Services		
PRIORITY AREA: SPORT, ARTS, CULTURE, RECREATIONAL AND CEMETERIES														
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Parks and Community facilities	Percentage of the work completed as measured according to the PPII (Appendix D) for the Development of a new	%	KPI 20	There is no Cemetery at Plenaarsrivier, and the process to acquire suitable land to develop a new one is underway.	19% of the work completed as measured according to the PPII (Appendix D) for the Development of the New Cemetery – Plenaarsrivier	N/A	N/A	N/A	N/A	N/A	MIG	Technical Services

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions			Budget Source
			Cemetery - Pienaarsvlei by 30 June 2024											
Basic Service Delivery and Infrastructure Development	Promote the welfare of the community	Parks and Community facilities	Percentage of the work completed as measured according to the PPII (Appendix D) for the Construction for the Development of sports facilities in Masakhane by 30 June 2024		KPI 21	Lack of sports facilities in Masakhane.	100% of the work completed as measured according to the PPII (Appendix D) for the Development of sports facilities in Masakhane.	29% (Tender Advertised)	None	None	MIG	Tender advertisement	Technical Services	
PRIORITY AREA: INSTITUTIONAL DEVELOPMENT & TRANSFORMATION														
Good Governance and Public Participation	To Improve Administrative and Governance Capacity	Council Administration	Number of Council meetings convened by 30 June 2024	#	KPI 22	4x Ordinary Council meetings convened	6x Ordinary Council meetings to be convened	1x Ordinary Council meeting to be convened	ACHIEVED 2x Council meetings convened and as follows: 1x Ordinary Council meeting held on the 27 th of July 2023 1x Special council meeting held on the 1 st of September 2023.	None	None	Opex	Notice of Council meetings	Corporate Services
Municipal Transformation and Institutional Development	To Improve Administrative and Governance Capacity	Council Administration	Number of Section 79 Committee meetings convened by 30 June 2024	#	KPI 23	39x Section 79 Committee meetings convened	44x Section 79 Committee meetings to be convened	12x Section 79 Committee meetings to be convened	ACHIEVED 12X Section 79 committee meetings held as follows:	None	None	Opex	Notice of Section 79 committee meetings	Corporate Service

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions			Budget Source
Municipal Transformation and Institutional Development	To improve, Attract, Develop and Retain Human Capital	Human Resources	Number of Employment Equity Report compiled and submitted to Department of	#	KPI 24	1x Employment Equity Report	1x Employment Equity Report	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Service
								SOCOM and PED on the 20 th of July 2023.						
								INFRA and TGBT held on the 21 st of July 2023.						
								SOCOM and PED on the 28 th of August 2023.						
								INFRA held on the 29 th of August 2023						
								TGBT held on the 30 th of August 2023.						
								SOCOM and PED on the 20 th of September 2023.						
								INFRA held on the 21 st of September 2023						
								TGBT held on the 21 st of September 2023.						
								N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS				Evidence Required	Department	
								1st Quarter Targets	Actual Performance by 31st September 2023	Reason for variation if any	Corrective actions			Budget Source
			Labour by 31 January 2024											
Municipal Transformation and Institutional Development	To Improve, Attract, Develop and Retain Human Capital	Human Resources & Development (Training)	Number of WSP reviewed and submitted to LGSETA by 30 April 2024	#	KPI 25	1x 2022/2023 WSP reviewed and submitted	1x 2023/2024 WSP to be reviewed and submitted	N/A	N/A	N/A	N/A	N/A	Corporate Service	
PRIORITY AREA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
PRIORITY AREA: INTEGRATED DEVELOPMENT PLANNING														
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of IDP/Budget/PMS Process Plan approved by Council by 31 August 2023	#	KPI 26	2023/2024 IDP/Budget/PMS Process Plan Approved	1x 2024/2025 IDP/Budget/PMS process plan to be approved	1x 2024/2025 IDP/Budget/PMS process plan reviewed and approved	ACHIEVED 1x 2024/2025 IDP/Budget/PMS process plan reviewed and approved by Council with Resolution Number MC33/07/2023	None	None	Opex	Council Approved 2023/2024 Process Plan and Council Resolution	Office of the Municipal Manager
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of IDP Representative Forums held by 30 June 2024	#	KPI 27	4x IDP Representative Forums held	4x IDP Representative Forums to be held	1x IDP Representative Forum to be held	ACHIEVED 1x IDP Representative Forum held on 18th August 2023	None	None	Opex	Signed attendance register, agenda, presentation & minutes	Office of the Municipal Manager
Good Governance and Public Participation	To Plan for the Future	Integrated Development Planning	Number of 2023/2024 IDP reviewed and approved by Council by 31 May 2024	#	KPI 28	1x 2023/2024 IDP reviewed and approved	1x 2024/2025 IDP to be reviewed and approved	N/A	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager
PRIORITY AREA: PERFORMANCE MANAGEMENT SYSTEM														
Good Governance and Public Participation	Clean Governance	Performance Management	Number of SDBIP approved by the Mayor within 28 days after the approval of the	#	KPI 29	1x Approved 2023/2024 SDBIP Approved	1x 2024/2025 SDBIP to be Approved within 28 days after budget approval	N/A	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
			budget by 30 June 2024											
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of Annual reports compiled and tabled to Council for approval by 31 March 2024	#	KPI 30	2021/2022 Annual Report compiled and approved by council	1x 2022/2023 Annual Report to be compiled and approved	N/A	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of Oversight reports compiled and tabled to Council for approval by 31 March 2024	#	KPI 31	2021/2022 Oversight Report compiled and approved	1x 2022/2023 Oversight Report to be compiled and approved	N/A	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager
Good Governance and Public Participation	Clean Governance	Performance Management System	Number of MFMA Section 52d reports compiled and submitted to Council for approval by 30 June 2024	#	KPI 32	4x Quarterly performance reports	4x Quarterly performance reports	1x Quarterly performance report	None	None	None	x sets of Quarterly performance reports and council resolution	Office of the Municipal Manager	
Good Governance and Public Participation	Clean Governance	Corporate Governance	Number of MFMA Section 72 Mid-Year report compiled and submitted to Mayor for approval by 25 January 2023 and Council for noting by 31 January 2024	#	KPI 33	1 X 2022/2023 Section 72 MFMA Report compiled and submitted to Mayor for approval and Council for noting	1 X 2023/2024 Section 72 MFMA Report to be compiled, submitted, and approved by the Mayor and noted by Council	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	Clean Governance	Performance Management System	Number of Performance Agreements signed by 30 July 2023	#	KPI 34	6x Signed Performance Agreements signed	6x Signed Performance Agreements to be signed	6x Signed Performance Agreements to be signed	None	None	None	Signed Performance Agreements	Office of the Municipal Manager	

PRIORITY AREA: COMMUNICATION

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022//2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Ward Committees reports submitted to the Office of the Speaker by 30 June 2024	#	KPI 35	4x Ward Committees reports	4 x Ward Committees report to be submitted to the Office of the Speaker	1x Ward Committees report to be submitted to the Office of the Speaker	None	None	Opex	1x Ward committee Reports	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Communication Strategy reviewed and approved by Council by 30 June 2024	#	KPI 36	1x 2023/2024 Communication Strategy Approved	1x 2024/2025 Communication Strategy to be reviewed and approved	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager	
PRIORITY AREA: RISK AND INTERNAL AUDITOR														
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit and Performance Committee Charter reviewed by 30 September 2024	#	KPI 37	1x Audit and Performance Committee Charter Reviewed and approved by council	1x Audit and Performance Committee Charter to be reviewed and approved by council	1x Audit and Performance Committee Charter reviewed and approved by council	None	None	Opex	Copy of Audit and Performance committee charter, minutes and council resolution	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Internal Audit Charter reviewed by 30 June 2024	#	KPI 38	1x Internal Audit Charter Reviewed	1x Internal Audit Charter to be reviewed	1x Internal Audit Charter to be reviewed	None	None	Opex	Copy of Internal Audit Charter and minutes	Office of the Municipal Manager	
Good Governance	To improve administrative and	Corporate Governance	1x Approved Internal Audit strategic 3 year		KPI 39	1x Approved Internal Audit	1x internal Audit strategic 3 year	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source			
and Public Participation	governance capacity		rolling plan by 30 June 2024			strategic 3 year rolling plan	rolling plan to be approved								
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit Committee meetings held by 30 June 2024	#	KPI 40	4x Audit Committee Meetings held	4x Audit Committee Meetings to be held	1x Audit Committee Meeting to be held	ACHIEVED 1x Special Audit Committee meeting held on the 31 st of August 2023.	None	None	Opex	Signed Attendance Registers and Minutes	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Audit Committee Reports tabled to Council by 30 June 2024	#	KPI 41	4x Audit Committee Reports	4x Audit Committee Reports to be tabled to Council	1x Audit Committee Report to be tabled to Council	ACHIEVED 1x Audit and Performance report submitted to Council on the 27 th of July 2023. Council Resolution no: MC40/07/2023	None	None	Opex	Audit Committee Reports with Council Resolutions	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Performance Audit Committee meetings held by 30 June 2024	#	KPI 42	2x Performance Audit Committee meetings held	2x Performance Audit Committee meetings to be held	1x Performance Audit Committee meeting to be held	ACHIEVED 1x Performance Audit Committee meeting held on the 22 nd of August 2023.	None	None	Opex	Signed Attendance Registers and Minutes	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Strategic Risk Management Registers Reviewed by 30 June 2024	#	KPI 43	1x 2022/2023 Strategic Risk Register reviewed	1x 2023/2024 Strategic Risk Register to be reviewed	N/A	N/A	N/A	N/A	N/A	N/A	Office of the Municipal Manager	
Good Governance and Public Participation	To improve administrative and governance capacity	Corporate Governance	Number of Risk Management meetings held by 30 June 2024	#	KPI 44	4x Risk Management meetings held	4x Risk Management Meetings to be held	1x Risk Management Meeting to be held	ACHIEVED 1x Risk Management Meeting held	None	None	Opex	Signed Attendance Registers and minutes	Office of the Municipal Manager	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
Good Governance and Public Participation	To improve administrative and governance capacity	Council Administration	Number of MPAC meetings held by 30 June 2024	#	KPI 45	4X MPAC meetings held	4x MPAC meetings to be held	1x MPAC meeting to be held	ACHIEVED 1x MPAC meeting held 25 July 2023	None	None	Opex	Signed Attendance Registers and Reports	Office of the Municipal Manager
PRIORITY AREA: LOCAL ECONOMIC DEVELOPMENT														
Local Economic Development	Promote and Encourage Sustainable Economic Environment	Stakeholder Management and Participation	Number of LED Forums facilitated by 30 June 2024	#	KPI 46	4x LED Forums facilitated	4x LED Forums facilitated	1x LED Forum facilitated	ACHIEVED LEDF held on the 28 th of September 2023	None	None	Opex	Attendance Register	Planning & Economic Development
Local Economic Development	Promote and Encourage Sustainable Economic Environment	Job Creation	Number of jobs created through Municipality's LED initiatives including capital projects (EPWP, CWP) by 30 June 2024	#	KPI 47	120	120x jobs created through Municipality's LED initiatives including capital projects (EPWP, CWP)	30x jobs created through Municipality's LED initiatives including capital projects (EPWP, CWP)	ACHIEVED 81 jobs were created in EPWP Environmental and Social Sector	None	None	Opex	Report on Jobs created	Planning & Economic Development
Local Economic Development	Promote and Encourage Sustainable Economic Environment	SMME Development	Number of feasibility study completed by 30 June 2024	#	KPI 48	0	1x Warmbaths Feasibility Study to be completed	Development of specification and appointment of a Service Provider	NOT ACHIEVED	Due to under budgeting which requires budget adjustment	Allocation of sufficient budget during adjustment process	Opex	Copy of feasibility study	Planning & Economic Development
PRIORITY AREA: SPATIAL RATIONAL														
Spatial Planning and Rationale	Liveable and Integrated Communities	Land Use Management	Number of Council Owned properties rezoned and subdivided by 30 June 2024	#	KPI 49	5	13x Council Owned properties to be rezoned and subdivided in Bela-Bela Ext 9	Development of specification and appointment of a Service Provider	NOT ACHIEVED	Due to under budgeting which requires budget adjustment	Allocation of sufficient budget during adjustment process	Opex	Copies of Approved subdivisions and SG Diagrams	Planning & Economic Development
Spatial Planning and Rationale	Liveable and Integrated Communities	Land Use Management	Number of Council owned properties	#	KPI 50	40	100x Council owned properties in	Development of specification	NOT ACHIEVED	Due to under budgeting which requires budget adjustment	Allocation of sufficient budget during	Opex	Copies of Registrations of SG Diagrams	Planning & Economic Development

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department	
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source			
			registered at SGs by 30 June 2024				Bela-Bela Ext 9 registered at SGs								
Spatial Planning and Rationale	Liveable and Integrated Communities	Servitude Registrations	Number of registered servitudes in-favour of public by 30 June 2024	#	KPI 51	2	4 x registered servitudes in-favour of BBLM in Bela-Bela Ext 9	Development of specification and appointment of a Service Provider	NOT ACHIEVED	Due to under budgeting which requires budget adjustment	Allocation of sufficient budget during adjustment process	adjustment process	Opex	Copy of SG	Planning & Economic Development
Spatial Planning and Rationale	Liveable and Integrated Communities	Spatial Planning	Number of Bela-Bela Commercial Park to be approved 30 June 2024	#	KPI 52	0	1x Bela-Bela Commercial Park to be approved	2x professional reports completed	ACHIEVED	None	none	none	Opex	Copy of approval letter and approved layout plan	Planning & Economic Development
PRIORITY AREA: FINANCIAL VIABILITY															
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of Annual Financial Statements compiled and submitted to the Auditor General by 31 August 2023	#	KPI 53	1x 2021/2022 AFS compiled and submitted to the Auditor General	1x 2022/2023 AFS to be compiled and submitted to the Auditor General	1x 2022/2023 AFS to be compiled and submitted to the Auditor General	ACHIEVED	None	none	none	Opex	2022/2023 AFS and Proof of Submissions to the Auditor General	Budget & Treasury
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of AG Action Plan for 2022/23 developed and submitted to Council by 31 January 2024	#	KPI 54	1x 2021/2022 Action Plan	1x 2022/2023 AG Action Plan to be developed and submitted to Council	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury
Good Governance and Public Participation	To improve administrative and governance capacity	Budget and Reporting	Obtain Unqualified Audit Report for 2022/2023 by 30 November 2023	#	KPI 55	Obtained Qualified Audit Report for 2021/2022	Obtain Unqualified Audit Report for 2022/2023	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department	
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source			
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Percentage of AG queries resolved as per the Action Plan by 30 June 2024	%	KPI 56	75% of AG findings resolved for 2021/2022	90% of AG queries to be resolved for 2022/2023	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury	
Municipal Financial Viability and Management	To improve financial viability	Budget and Reporting	Number of 2023/2024 Annual Budget approved by the Council by the 31 st of May 2024	#	KPI 57	1x 2023/2024 Annual Budget approved.	1x 2024/2025 Draft and Final Annual Budget to be approved by Council	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury	
Municipal Financial Viability and Management	Improve Financial Viability	Budget and Reporting	Number of MFMA Section 71 Reports submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	#	KPI 58	12x Monthly MFMA Section 71 Reports for 2022/2023 FY submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	12x Monthly MFMA Section 71 Reports for 2023/24 FY to be submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	3x Monthly MFMA Section 71 Reports for 2023/24 FY to be submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	ACHIEVED	3x Monthly MFMA Section 71 Reports for 2023/24 FY to be submitted to the Mayor, Provincial and National Treasury by no later than 10 days after the end of each month	None	None	Opex	Budget & Treasury	
Municipal Financial Viability and Management	Improve Financial Viability	Expenditure Management	Cash/cost coverage ratio of 1 - 3 months by 30 June 2024	#	KPI 59	2 months norm	1 month norm	1 month norm	NOT ACHIEVED	0.78-month norm	The municipality's ratio falls short of the required norm, the implication is that the municipality has insufficient liquidity to meet the fixed financial obligations as required for at	The municipality has submitted its Eskom debt application. The success of the application will increase the liquidity of the municipality. The	Opex	Monthly Report and Bank Statements	Budget & Treasury

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022//2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS						Evidence Required	Department
								1st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source			
Municipal Financial Viability and Management	Improve Financial Viability	Expenditure Management	Percentage payment on budgeted capital projects identified for 2023/2024 financial year i.t.o IDP by 30 June 2024	%	KPI 60	100%	100%	25%	NOT ACHIEVED	Poorer performance by contractor.	Develop acceleration plan and forward planning.	Capex	Report	Budget & Treasury	
Municipal Financial Viability and Management	To improve financial viability	Assets Management	Number of quarterly asset verification reports conducted - movables (sampling) complied by 30 June 2024	#	KPI 61	4x quarterly assets verification for 2022/2023 FY conducted	1x quarterly assets verification for 2023/2024 FY to be conducted	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury	
Municipal Financial Viability and Management	To improve financial viability	Revenue Management	Percentage of Registered Indigents with access to Free Basic Services by 30 June 2024	#	KPI 62	100%	100%	100%	ACHIEVED	None	None	Opex	Billing Report and indigent register	Budget & Treasury	
Municipal Financial Viability and Management	Improve Financial Viability	Revenue Management	Percentage Maintenance of 85% debtors' collection rate (Consumer)	%	KPI 63	85%	85%	85%	NOT ACHIEVED	Low collection rate due to ICT challenges experienced in the quarter and	Implementing the Council resolution on overdue property rates	Opex	Monthly Report	Budget & Treasury	

Key Performance Area	Strategic Objectives	Project/ Programme	Key Performance Indicator (KPI)	Unit of measure (UoM)	KPI Code	Baseline 2022/2023	Annual Targets 2023/2024	2023/2024 QUARTERLY PERFORMANCE TARGETS					Evidence Required	Department
								1 st Quarter Targets	Actual Performance by 31 st September 2023	Reason for variation if any	Corrective actions	Budget Source		
			cash collected / Consumer billing) by 30 June 2024						objections on billing statements.	accounts, Credit control measures has been intensified against government debts collection, Perform Periodic spot checks on low purchases and illegal connections, Handling over of the Debtors-book to Noko Maimela and Motlale Incorporated ,Appointment of credit control service provider on a short-term contract				
Municipal Financial Viability and Management	Financial Stability	Budget and Reporting	Number of Budget related policies reviewed and approved by 30 June 2024	#	KPI 64	16x Budget related policies reviewed and approved	16x Budget related policies reviewed and approved	N/A	N/A	N/A	N/A	N/A	N/A	Budget & Treasury

APPENDIX C: CAPITAL BUDGET ALLOCATIONS FOR THE FINANCIAL YEAR 2023/2024

MUNICIPAL INFRASTRUCTURE GRANT (MIG)			
ITEM NO.	Project	WARD NO.	2023/2024
Focus Area: Roads and Storm Water			
1.	Construction of Road Paving and Stormwater in Bela-Bela X8 - Phase 3	4	R 5,145,926.06
2.	Construction of Road Paving and Stormwater in Bela-Bela X6 - Phase 3	7	R 4,939,836.74
3.	Construction of Road Paving and Bulk stormwater in Bela-Bela X8 - Phase 4	4	R150,000.00
4.	Construction of Road Paving and Stormwater in Bela-Bela X5 - Phase 1	3	R150,000.00
5.	Construction of Road Paving and Stormwater in Rapotokwane - Phase 1	8	R150,000.00
Focus Area: Solid Waste Management			
6.	Upgrading of the Bela-Bela Municipal landfill site Phase 1	2	R13,282,137.20
Focus Area: Cemeteries			
7.	Develop New Cemetery - Pienaarsrevier	8	R150,000.00
Focus Area: Sports and Recreational Facilities			
8.	Development of sports facilities in Masakhane	9	R 4 800 000.00
TOTAL MIG BUDGETS			R 30,282,000.00

WATER SERVICE INFRASTRUCTURE GRANT (WSIG)			
ITEM NO.	PROJECT DESCRIPTION	WARD NO.	2023/2024
Focus Area: Water and Sanitation			
9.	Refurbishment of the sewer network and yard connections in Bela-Bela Ext 9	8	R11,018,071.37
10.	Refurbishment and Automation of the Bela-Bela Wastewater Treatment Works - Phase 1C	1 to 7	R7,906,114.00
11.	Upgrading of the Ext 6 Sewer Pump Station	8	R13,212,456.71
12.	Upgrading of the Sewer Rising Main from the Ext 6 Pump Station to the WWTW	9	R13,853,304.57
13.	Upgrading of the Leseding Sewer Pump Station	1, 2	R4,760,053.35
14.	Upgrading of the Sewer Rising Main from the Leseding Pump Station to the WWTW	2	R3,000,000.00
15.	Upgrading of the Settlers Sewer Pump Station	2	R1,000,000.00
TOTAL WSIG BUDGETS			R55,750,000.00

OWN SOURCE			
ITEM NO.	PROJECT DESCRIPTION	WARD NO.	2023/2024
Focus Area: Electrification			Original Budget
1.	Construction of the Bela-Bela 132/11kVA 2 X 20MVA Sub-Station	2	R 5 500 000.00
TOTAL OWN SOURCE BUDGETS			R 5 500 000.00

APPENDIX D: PROJECT PERFORMANCE IMPLEMENTATION INDICATOR (PPII)

Item No.	Performance Description	% Completed
1	Appointment of Consulting Engineers	5%
2	Scoping Report completed and approved	10%
3	Preliminary Designs completed and approved	14%
4	Detailed Design Report and Drawings approved	19%
5	Draft Tender Document (Bid Specifications) approved	24%
6	Tender Advertised	29%
7	Tender Evaluation completed	33%
8	Tender Adjudication completed	38%
9	Appointment of Contractor	43%
Construction Stage (Completed as per scope of works and monthly reports)		
10	1-10% complete	48%
11	11-20% complete	52%
12	21-30% complete	57%
13	31-40% complete	62%
14	41-50% complete	67%
15	51-60% complete	71%
16	61-70% complete	76%
17	71-80% complete	81%
18	81-90% complete	86%
19	91-99% complete	90%
20	Practical Completion of the Works (Snag List)	95%
21	Completion of the Works	100%
22	Defects Liability Period (Retention) Stage	
23	Final Completion	